

## COMMITTEE ON COMMUNITY IMPROVEMENT

**April 15, 2002**

**5:00 PM**

Chairman O'Neil called the meeting to order.

The Clerk called the roll.

Present: Aldermen O'Neil, Wihby, Shea, Smith, Lopez

Messrs:

Chairman O'Neil addressed Item 3 of the agenda:

Discussion of funding of Gill Stadium Improvements.

- a) Presentation by Diane Prew, Information Systems regarding the GIS program, and discussion of present bond balances

Ms. Prew stated as I understand it we are here this afternoon to discuss my bond balances and as part of that I would like to have a short presentation put on for you on the Geographic Information System. This is one of the projects that make up one of the major balances that are in our bonds that we will be discussing. This system has been in the works for many years in various departments. The Water Department got the project going in 1980. The Planning Department has been working on it over the years. The Highway Department is involved. We have bits and pieces of this throughout the City. We are now at the point where we want to pull all of this together and create a citywide system that will be useful to many departments. I have asked Jason Brennan from Camp Dresser McKee to give you a short presentation on the GIS system. Camp Dresser McKee has been very instrumental in the work that has been done over the years in the City departments.

Mr. Jason Brennan stated I am going to make a quick presentation about GIS, what it is and just show you what some other communities are doing and tell you the direction that Manchester is going in. For those of you who don't know, GIS stands for Geographic Information Systems. Basically what it is is a piece of computer software that will allow the City to get all of the different mapping information that is stored on hundreds and thousands of plans within City departments into the computer system. For every feature that is mapped, whether it be a parcel, a pipe, a park or a zoning district, the GIS knows what it is. You click on a piece of property and it will tell you who owns it, what its value is, when was the last time it was sold. It knows every pipe size, material, date

installed and things like that. The main thing that GIS does is it organizes information. It takes information from the various different departments – from Highway, Assessing and Planning, takes it, coordinates it all and puts it on to one computer. So when you need to answer a question, what is affected within ½ mile of John Devine Drive, the computer will tell you and you don't have to run from department to department to get answers to simple questions. What does it look like? GIS is a PC based system. It doesn't require expensive hardware and software and things like that. It runs on everybody's PC's or through a web type browser. If you can use Microsoft Word, you can use GIS. If you have ever gone onto the Internet and gotten directions to go to Florida with MapQuest or something like that, that is kind of a form of GIS. It is set-up, GIS itself is set-up in layers and within the GIS you set-up data layers. The data layers might include parcels, zoning, wards, noise contours, parking meters, census district...all of that stuff is put into the computer and coordinated together. What are some applications that cities and towns are using GIS for? Lots of cities and towns are able to allow access to information over the Internet or Intranet, especially with economic development type of purposes. People can call in and find a piece of property that is vacant within a mile of 293. Over in Derry, the one on the right, it sits on a counter terminal. People walk in. They can type in their address and get all of their assessing and zoning information right from the counter. They don't have to bother town staff. Down in Nashua they are actually doing snowplow routing with GIS to help improve their snowplow operations to minimize complaints. Things like managing utilities. We put all of the sewer and drain information into the GIS to help support the CSO program. Cities and towns primarily use it to just get an inventory of City assets and this helps with literally dozens of applications from GASB 34 reporting to fire and police incident reporting and things like that. I have a lot of towns that tie it into their crime incident reporting system to help track out where crimes are happening and for things like public meetings and things like general planning applications. The one on the right is actually where the Shaws site off of South Willow Street is going and what is impacted within ½ mile or mile around the site. The basic point of it is with municipalities that put these systems in, they simply have more effective access to information. I used to work for the city of Concord before I came to CDM. Getting ready for a planning board meeting took hours. After the GIS was put in, they would simply come up and say we have an applicant coming in on Main Street can you give me all the parcels, water and sewer, everything around Main Street and we could do that in five minutes. With that, let me just show you quickly what some cities and towns are doing with GIS. This is the town of Marblehead, MA. If I zoom in on any particular layer, just to show you what it physically looks like and doing this with one hand is kind of interesting, I am zooming in to pieces of property and I am going to turn on some data layers. If I want to see buildings, I click on them. Driveways, I click on them. Give me all of the fire hydrants, water pipes, drain pipes, all of that information keeps logging

into the system and it comes up on the map. If I want to find out what size a pipe is, who lives at a particular location, I just click on it. Who lives right there? It comes up and it brings all the information over. This is Michael Finer's house. What do you want to know about Michael Finer's house? Well we can find out all of the parcel information, all of the building value information. His house is a Colonial with 3,600 square feet. It is a two-story home and so on. The neat thing about GIS is, this information that you see related to the piece of property isn't entered into the GIS. The GIS reads the information that you have in other City systems. So anything that is in HTE you can get information from the HTE system through the GIS or from the vision assessing system through GIS or police and fire records right through the GIS and you can ask questions such as who lives here, who is within 300 feet of this location or I can go right into the computer and say give me everybody whose value is greater than \$100,000 and it will flash it up on the map. Let's just grab one. Give me everybody with a building value...well this is Marblehead and it is an expensive town...wait let's do something different. Let's get all of the exempt pieces of property. I am going into the computer. There is a little code here for an exempt piece of property. Give me everybody who is exempt. It goes through the system. All of those green pieces of property that pop up on the map are all exempt. Give me everybody that is greater than \$500,000. Give me everybody who hasn't paid their taxes, right on down the line. Now I can zoom in to one particular piece of property and I am not going to use an owner name but a property I.D. number, 127-58. Zoom right into this piece of property. Once I get into this person's house some things you can do with GIS is you can show the building on that piece of property. I can click on a button down at the bottom of the screen here that says view images related to this piece of property. So for this particular piece of property I am going to call up...with \$100 scanner the town started scanning in pictures related to each particular piece of property. That is a water service connection card. That is a picture of the house that comes from the Assessing Department. This is a sewer service connection card and people can get access to this information right out in the field. There is a scanned image of the deed. Say this person comes in and wants to put on a deck to this piece of property. Simple, standard thing with GIS. We want to do an abutter's list. I have a little button down at the bottom of the screen. Give me everybody that lives within 300 feet of this person's property. Hit the enter button. Boom. There is 300 feet. That is a map of all of the property owners and here is a list of all of the people down here. I can then hit a button that let's me print a map of this. I hit okay. It calls up the information onto a map and gives you a list of all of the abutters right down at the bottom of the screen and gives you a map of them at the same time. I have another button that says mailing labels. It will generate the mailing labels for you and send the stuff right out. The point is that what typically takes hours can be done in a matter of minutes with GIS. To switch gears just a second the City of Nashua has a little different version of GIS. On everybody's machine in City Hall, they can get access to this

information with a web browser - anybody that is connected up to the network and they can do basic query searches by owner name, property value, address and things like that. I just said give me an owner name = Smith. Let me go and grab on to one of these guys. David Smith. There is a standard name. It calls up David Smith's house, highlights his piece of property, gives the assessing information over here and at the same point in time through the web browser they can turn on and off all of the different layers that they have - zoning, flood plains and things like that. Like for example when the Fire Department gets a fire, they go to the piece of property, click on the little fire button, it goes out to the GIS server that they have and brings in all of the information related to fire layers and shows them where all of their fire hydrants are located, what the picture of the house is and all of the different utilities. All of those red dots up there are fire hydrants. I can even zoom in to the pieces of property here go in a little bit closer and you can actually see the swimming pools and where the property lines are and things like that and everybody has access to this. I can personally say after seeing it put in that hundreds of people use this thing a day in city hall. They have it set-up for planning board meetings and when something is going on they can just go right to the computer and get answers to a question quickly. With that, where is Manchester at? Manchester actually has quite a bit of stuff done. Over the past several years the City has been developing many data layers including all of the aerial photography information. If you don't know, all of roads, all of the buildings, all of the water bodies, manholes, catch basins and things like that have been mapped. Let me go into my neighborhood over here...that would be off of Brown Avenue. Information that the City of Manchester has includes things like all of the sewers have been mapped, all of the drainage information has been mapped, aerial photography information has gotten...the maps of all roads and buildings and things like that. If I click on any piece of pipe in town it will tell me that this pipe right there is an 8" VC put down in 1923. I can go into the system and say give me all of the pipe that was installed before 1950 and total up the lengths. We are doing that right now for GASB 34 reporting. We also have things built in here. If a pipe breaks and if I click on any point on the pipe...if something enters into the system at that particular location and I need to tell it where it is going, the GIS will automatically generate a map saying if something goes into the system at any given location here, it is going to go down here, down here and right into the treatment plant. We have actually used this in several instances because we found stuff coming out of outfalls and we click on the outfalls and say trace upstream and give us all of the buildings that are within a couple of hundred feet of a line upstream. Today in Manchester they have actually developed the water system layers, sewer system layers, drainage system layers...all of the information from the aerial photography, roads and buildings and things like that. Also, from AT&T they have actually flown the City as well and have gotten information that looks something like this, which are actually photos which can superimpose. That is actually the edge of Bakersville right here. That is the extension that goes from

Elm Street to Queen City Avenue. They have actually developed aerial photography mapping as well. So you have a lot of information in here and where is the City of Manchester going with this? Right now the City has put out an RFP to do a GIS needs assessment - in turn what has been done in Highway and Planning into a whole citywide system that everybody can use. As part of the project that is ongoing now is all of the parcel mapping for the City needs to get done and put into the system. That is the most important thing that people need. That is step 1, getting all of the properties in there and step 2 is taking all of that information, connecting it up with other different City systems and putting it into an environment that everybody can use and make people more efficient.

Chairman O'Neil asked, Diane, what Jason just talked about in your letter which items are specifically the GIS.

Ms. Prew answered 1998 where the balance is \$435,000, \$235,000 of that is for the municipal geographic information system and then in 1999 the \$330,000 that was also committed to the GIS system.

Alderman Lopez asked on the same line, you are talking about \$235,000 being committed. Is that a signed contract?

Ms. Prew answered no it is not. The first step we are doing is the needs assessment for a consultant to come in and look at all of the pieces...

Alderman Lopez interjected I understand all of that. So you don't have a signed contract. You have an RFP under step 1. What is the date that is supposed to be completed?

Mr. Brennan replied that is a very short process. It is like a six to eight week process. It would be done in a month or two.

Alderman Lopez asked from now.

Ms. Prew answered yes.

Alderman Lopez asked and step 2.

Ms. Prew answered that would be the digitizing of the City's parcels - all of the tax maps.

Alderman Lopez stated now the Assessors can bring up on a computer just about and I won't say all of the things that you have there but is that part of it.

Ms. Prew replied the Assessors are very supportive. They need those tax maps put into the system.

Alderman Lopez asked so the step 2 timeframe is what.

Mr. Brennan answered if it followed the needs assessment, it could be anywhere from a six month to one-year process. The actual development...like Nashua for example took about five months to complete it.

Alderman Lopez stated and also you said that you already have \$330,000 projected in the Account 820899. I noticed, Diane, that you also requested money in the Mayor's budget this year but they didn't give you any money because you have a total of \$752,000. How much of that \$752,000 have you actually signed a contract for?

Ms. Prew replied most of it does not have contracts signed right now.

Alderman Lopez asked so is it like a slush fund.

Ms. Prew answered no it is not a slush fund. The monies were appropriated for particular projects and these are the projects that we are working on.

Alderman Lopez asked then why has it taken so long...in six years you have gotten all of this money and have not found the necessary people to complete what you consider top priority.

Chairman O'Neil asked why don't we do this because not everything is six years. Why don't you start at the beginning of your letter, the 1996 computer upgrade. There is a balance of \$186,000 and you list a number of items there. If you may, Alderman, why don't we let her work off of her letter?

Ms. Prew stated the first balance is from the 1996 computer upgrade project. This was the project that covered the municipal information system, which turned out to be HTE. It was the upgrading the PC's in all the City departments. It was also the funds that paid for the City's metropolitan area network, the communication network that connects 30 somewhat buildings in the City. The funds that are remaining are funds...we are still working with HTE. There are some modules that we are still completing. It was a multi-year project. I have indicated some of the things that we anticipate doing with the money. Your GUI licenses, those are licenses because we have additional users that are getting on the system. There is additional functionality. That is what we were looking for those funds to cover related to HTE.

Chairman O'Neil stated I am particularly interested in that last item.

Ms. Prew asked PDA's are personal digital appliances.

Chairman O'Neil stated as a tradesperson I know there is a lot of duplication with the inspectors. They have to hand write reports in their cars when they leave a particular inspection and then go back into the office and put it all in the computer so there is a lot of wasted time that they could be doing more inspections and not just documenting paperwork so that that is particularly of interest to me.

Ms. Prew replied these would go out in the field and they would be over a wireless network that would communicate back to the system.

Chairman O'Neil asked is it your opinion then that most, if not all, of the \$186,000 you will be spending shortly.

Ms. Prew answered yes.

Alderman Lopez stated I believe we can get down to the meat of this whole process if it is all right with you. I am not debating as to what she has to do or that department has to do on their wish list. All I am saying is there are other projects that are greatly important for the City to accomplish and at some point where you have the \$750,000 with no contracts committed all I am saying is if we take some money out of there down the road you as a department head coming forward and asking for more money is...I don't think you are going to have that much of a problem down the road. The only reason you didn't get any money in CIP this year was because you had \$752,000 that you haven't spent. I think, yes, you want to do all of these things and there is no question about it and they are probably all good to somebody who wants to sit in a car and do all of their computer work and I have seen some of the stuff that they do at the Assessor's Office but \$100,000 out of this \$752,000 I don't believe that...there is no way that you are going to complete spending this money in the next two to three years. Would that be a fair statement?

Ms. Prew replied we will not spend all of the funds in a year or two, no.

Alderman Lopez stated so, therefore, in the third year and next year you would be putting in money for HTE again and if there is a problem and there is continuity and contracts and everything else I am sure anybody in their right mind is going to give you money to update the system and they always have given you money to update the system. There are other departments that need help in this particular year and that is the direction that I am going in. Not to destroy something that you

have. If you told me tomorrow you had everything on paper and contracts and everything ready to go, I would shut up.

Ms. Prew replied I understand that and in the past monies have been redirected for projects and then the funds have been...in the next year the funds were reappropriated to put those back. That has happened in the past.

Mr. Maranto stated Diane is correct. We have, in the past, gone and utilized funding from Information Systems and gone back and reallocated funds for that account.

Alderman Lopez asked is that a true statement on your part as the CIP director.

Mr. Maranto answered based on our conversation with Diane, we do not anticipate that the total amount of money will be spent in the next year and I think it would be reasonable if the Board made a commitment to reallocate those funds in the future. Perhaps we could do something with that \$100,000.

Chairman O'Neil asked Diane is there a way to prioritize your letter. I guess what the Committee is looking for is it appears...I guess you said that you would not spend all of the money in the next year. If you had to could you prioritize it with the amount you would need for the projects you would like to do for this next coming fiscal year.

Ms. Prew answered I would say that the 1996 funds for HTE are very important to us and certainly the mapping or the GIS system but I guess...is it that you are looking for \$100,000 at this juncture.

Chairman O'Neil asked I don't know.

Alderman Lopez stated yes my anticipation was \$100,000 to \$150,000 but after talking to some staff and the superintendent of Parks & Recreation, \$100,000 would take care of the major problems that we have over at Gill Stadium without any problems. I am doing that, Diane, and the reason for that as we get into the process here is that would release \$65,000 Cash. The problem that we have right now is the money is bonded in previous years and the Superintendent is ready to do the work. As you are well aware, by giving him the \$65,000 Cash in FY03 he can't spend that money until we actually give it to him and he has to wait until July of 2002. So that \$65,000 Cash could be used to help other people out like the Boys Club, etc. We will get into that later but that is the major thrust of it. My recommendation to the Committee is to move \$100,000 out of your account and give it to Parks & Recreation. That is my motion.



Deputy Clerk Johnson stated the motion is fine but I would like to have it clarified by Diane as to what project is the best for her in terms of pulling those funds and we can make that as part of the motion.

Alderman Lopez replied I can do that.

Deputy Clerk Johnson stated she has not fully outlined what she needs for the next year so maybe it would be better if you found out from here where she could give up \$100,000 for the year.

Chairman O'Neil stated hold on. We have a communication from the Mayor with regard to Gill Stadium. He has made three recommendations and that would give \$62,000 to improvements at Gill Stadium. He also is including...Sam is that Cash from this year's budget or next year's?

Mr. Maranto replied when we provide the funding this year we would then free up \$65,000 Cash for next year out of the Parks Improvement Program and that would then in turn be utilized to fund those other two projects.

Chairman O'Neil asked so the existing projects are FY02.

Mr. Maranto answered yes. Actually, they are a couple of different years.

Chairman O'Neil asked the parks project is FY03.

Mr. Maranto answered correct.

Chairman O'Neil asked what about the allocation for the Human Services Building. Is that \$150,000 going to Derryfield?

Mr. Maranto answered correct.

Alderman Lopez stated on the relocation of CIP Cash, Table 3, in the amount of \$60,000 are you saying that you are going to take that away from Parks. So we are robbing Peter to pay Paul?

Mr. Maranto replied what we are doing is funding Gill Stadium now and then taking the funds that we projected for July and utilizing those for the Boys Club and the Odyssey House.

Alderman Lopez stated but there is \$65,000 cash if we did that but my question is the Park Improvement Program, are we taking \$50,000 out of that particular

program that has already been allocated to do something. Can I hear from the Parks & Recreation Director as to whether he agrees with that?

Chairman O'Neil replied what I think is happening is we are committing future money now.

Mr. Maranto stated we are looking to fund a couple of projects next year, which we didn't have money for. We are taking money from this year and previous years and funding Gill Stadium. Now \$65,000 of next year's allocation was identified specifically for Gill Stadium. We are funding that now instead of in July.

Chairman O'Neil asked so you are not taking anything away from next year's recommendation.

Mr. Maranto answered that is correct.

Alderman Lopez asked so Parks & Recreation will still get \$80,000 for park improvements next year.

Mr. Maranto answered that is correct.

Alderman Lopez asked and the \$65,000...

Mr. Maranto interjected if you wanted to fund the Boys and Girls Club, Odyssey House or whatever, we are looking at a range of \$60,000 that we have not been able to fund.

Alderman Lopez stated I think the simplest way is to take the \$100,000...that frees up...there are other projects that are better included in here. I have no intention of giving the Boys Club \$50,000. I think the simplest way is to take the \$100,000 and move it from the Information Systems account and then you are going to free yourselves up a total and if you go down the line and I don't think we want to get into it because we are talking about one subject now but there are a lot of other projects that we have been talking about. I called you today in reference to that.

Chairman O'Neil stated for some reason you are insistent on these Information System projects. Diane has laid this out. I would like to have her go back and prioritize what she has listed out here as to what she would spend in this coming fiscal year, 2003, and what might not be spent that we can put to work on some other projects like Prouts Park and that out there. I commend the staff for what they have done. We have been looking to get money to get Gill Stadium going and

that is what they have recommended here. It doesn't take any future money out of Gill Stadium. I think that what they presented is a good way to move forward.

Alderman Smith stated you should put down your priorities and what you might be able to do without this year but I would like to have Ron Ludwig come up and ask him if he feels comfortable with this. As you know, I initiated the pigeon barrier and the money and I would like to hear Ron's thoughts before we proceed. I also would like to talk to Kevin Clougherty about the Enterprise fund.

Alderman Wihby stated I am kind of confused. What are we trying to do? Are we trying to get money for the Boys and Girls Club, fix Prout Park and do something at Gill? Is that what we are trying to do with all of these changes?

Mr. Maranto replied yes.

Alderman Wihby asked are we trying to do something else.

Mr. Maranto answered essentially there were three or four projects that were not funded in FY03 because of cash shortfalls. That would allow us to look at those besides taking care of Gill Stadium immediately.

Alderman Wihby asked so if we do this sheet that the Mayor put out, you could do Gill Stadium to what Ron is happy with and you could do the Boys and Girls Club some amount, maybe not all but some of it and you could do Prout Park and you could still do an additional three items from when people came to speak to us.

Mr. Maranto answered that is correct.

Alderman Wihby asked and you wouldn't have to touch the money from Information Systems.

Mr. Maranto answered it appears that way. Now there may be a couple of other projects that have been requested. I am not sure how many you want to fund but that would basically take care of the Odyssey House and Boys Club and perhaps leave some money for additional cash projects.

Chairman O'Neil stated I want to go to this last item for a second. Are you taking the \$150,000 from Derryfield Park to do Prouts Park?

Mr. Maranto replied no we are taking \$150,000 from the Human Services Building project.

Chairman O'Neil asked so there is \$150,000 for both parks.

Mr. Maranto answered correct.

Alderman Smith stated I was concerned with Raco-Theodore. You know it is not going to last through the year and that was my concern.

Chairman O'Neil replied let's crawl before we walk before we run here. Let's try to focus...the focus of tonight was bond balances with Information Systems and getting Gill Stadium going. That was the intent tonight. The world is not going to fall apart if we don't act tonight.

Alderman Shea stated in support of that, if there is some money from Information Systems that obviously could be diverted to this. I took a look at Raco-Theodore Park.

Chairman O'Neil responded that is fine, Alderman, but I don't think we need to solve that tonight though. The intent was to get monies to get Gill Stadium going. That is what the intent was tonight. We weren't acting on approving the FY03 CIP budget tonight.

Alderman Lopez stated I agree with what you are saying but I think it is very important for the Committee with other projects that are going to be presented in FY03...Alderman Smith has mentioned and I have some projects that I have mentioned already to Sam and Bob and by doing some of this other stuff that the Mayor has proposed I think the solution and I go back and say taking the \$100,000 is the easiest way to solve this whole problem and Ron Ludwig has indicated that he needs more than \$62,000 and I would like to hear him speak. If he tells me he only needs \$62,000 I will vote for it right now.

Chairman O'Neil asked, Ron, what do you need to get the netting taken care of today.

Mr. Ludwig answered \$62,000 will do it for the netting and the painting, which is part of the job.

Alderman Lopez asked what is the whole job that we talked about at the last meeting.

Mr. Ludwig answered with all due respect he asked me what was the specific number for the netting and that is my answer. The department had identified money that was necessary for decking as a part of our proposal for the School District where we typically would get the money funneled through the Enterprise.

That is how we have used...that is the approach that we used. What that is coming forward, I couldn't say.

Alderman Lopez asked so that is going to take care of everything you need to do over there.

Mr. Ludwig answered we had used...when we got into the decking at Gill Stadium, the ballpark and Section M and Section A and around the back, we felt that it was better to approach the School District with that.

Chairman O'Neil asked can I make a recommendation. This whole thing started with getting approximately \$65,000 to get Gill Stadium fixed as soon as possible. There has been a recommendation on how to do that. Can we act on that, allow the Parks & Recreation Director to get going with solving that...I think it would be helpful if everyone would put down any additional requests on a piece of paper so that we all know what you are looking for because this coming in one here and one there we are never going to solve the CIP budget. Can we get a motion just on the recommended \$62,338.38 for Gill Stadium?

On motion of Alderman Smith, duly seconded by Alderman Shea, it was voted to approve the transfer of \$10,000 from 215102 Respite Day Care – Manchester Emergency Housing; \$2,338.38 from 210209 Court Directed Alcohol Education-Office of Youth Services; and \$50,000 from 650501 Civic Center Area Planing – Planning & Community Development for a total of \$62,338.38 to 511602 Gill Stadium Improvements Project.

Chairman O'Neil stated I think Diane understands what the Committee is looking for – to go back and report back as soon as she can to the Committee on prioritizing her balances and what she will spend this coming fiscal year and what balances will be left. I am sure we will put that money to good use, most likely in our parks around the City but I think it is a little premature to be acting on that. I certainly recognize...the Alderman just pointed out that there are major problems at Raco-Theodore, which we need to address. I am sure Alderman Gatsas if there is some extra money would love to see it going up on the hill to Derryfield Park.

Alderman Gatsas asked what do you mean by some extra.

Chairman O'Neil answered whatever money, Alderman, we may find I am sure you could put it to good use up at Derryfield Park.

Alderman Gatsas stated I would think, Mr. Chairman, that because of the situation of Derryfield Park and what happened to it last year and Alderman Sysyn and myself taking a second position so that the funding could come from the Feds

should not be a reason that we should be anywhere put the first project of priority this year because we were willing to work with the other parks in the City to allow them to move forward and not interrupt any of their funding.

Chairman O'Neil replied I would agree with you and I think we can get there, Alderman, but I think we need everyone to put their requests...if you have a particular project that you would like to see done will you please put it on a piece of paper and get it to the City Clerk's Office so that we can have it before the Committee.

Alderman Shea asked is there a time that Diane will resubmit her prioritized list. How long, Diane, would it be?

Chairman O'Neil replied as soon as possible.

Alderman Smith stated I would like to have a meeting before the CIP Committee with Kevin Clougherty in regards to what an Enterprise is and what an Enterprise isn't because I don't think Gill Stadium should be involved in the Enterprise system. I went up there and found out they took in about \$22,000 the last two years so it comes out to roughly \$250/week.

Alderman Wihby stated whether it is an Enterprise or isn't an Enterprise it is still being funded better the way it is now then it would be if you took it off the Enterprise fund because you would be taking all of the funding and using it from the general fund. At least now you are using some from the Enterprise fund and the rest from the general fund. It is better off being where it is if we are trying to get it done faster. It is coming from two sources instead of one.

Mr. Clougherty stated we would be happy to make a presentation.

Deputy Clerk Johnson stated we will put it on an agenda in the near future.

Chairman O'Neil thanked Diane and Jason and asked if it would be possible to get to the Board a copy of the Powerpoint presentation and what cities have what layers and what Manchester has and what we need to get.

Mr. Brennan replied yes I will pass that on to Diane.

Alderman Wihby asked so Diane is coming back prioritizing the items or prioritizing which ones are going to fall into next year. Are we going to stop her from funding something that might be a low priority that she could start doing now but she is not going to need the money for next year so she is not going to actually do it at all? How are you prioritizing?

Chairman O'Neil replied I would guess if it is not a high priority...you kind of lost me.

Alderman Wihby stated she could go back and say this is the amount of money that I want for all of these projects and I know that I am going to use that money this year and the following year because I am not going to get to it I can get the funding again then or she can go back and say I am not even going to start this one project because it is low priority even though she could be doing...you know sometimes you have to do one thing before you can get a second thing in there.

Chairman O'Neil replied I think Diane understands what the Committee is looking for.

Ms. Prew responded I will do my best.

Chairman O'Neil asked are there monies that you are not going to use in FY03.

Ms. Prew replied so we are talking about FY03.

Chairman O'Neil answered correct or the balance of FY02.

Alderman Lopez stated they have \$752,000.

Chairman O'Neil replied I don't know that. That is your number.

Alderman Lopez stated they have \$752,000 and I think we should know what she has contracts for and what her priorities are. If she comes up with three contracts that only add up to \$300,000 and those are the priorities, then there is money there to utilize for some other...

Chairman O'Neil interjected absolutely and I think Diane understands what we are looking for.

Deputy Clerk Johnson stated the only thing I would suggest is that since she is in a multi-year program if she is hitting projects during this year that are going to have to have a subsequent appropriation for sure the following year that the Committee should be made aware of that separately.

Chairman O'Neil addressed Item 4 of the agenda:

Discussion of FY03 projects to be expedited.

Chairman O'Neil noted I have not received the MER breakdown or West Memorial Field.

Deputy Clerk Johnson replied we did hand that out.

Chairman O'Neil asked how about West Memorial Field.

Deputy Clerk Johnson stated Bob had it at the last meeting and we sent it out to the Committee I think.

Mr. Maranto replied I provided that to Bob at the last CIP meeting. I don't know why you didn't get it.

Chairman O'Neil asked has anyone seen the breakdown of West Memorial.

Alderman Lopez stated I got it from Parks.

Chairman O'Neil asked how are you getting all of this information and no one else is getting it.

Alderman Lopez answered I went and got it.

Chairman O'Neil stated it would be nice if you would share it with your colleagues on the Board.

Alderman Lopez replied wait a minute I am not the City Clerk or the CIP Director who was directed to do it.

Chairman O'Neil asked, Ron, can you provide for the entire Board as it has been asked of you and the CIP staff a breakdown for West Memorial Field by the end of the week please.

Deputy Clerk Johnson answered the rest of that was other projects to be expedited and there was a schedule that the Committee and the Board was trying to meet. I don't know if you want to act on any of the other expedited projects and leave those out of the process at this time. The intent was to bring that report in to the Board tomorrow night.

Chairman O'Neil asked, Kevin, are you all set with schools if we move on that \$3.6 million. Have they given you the green light?

Mr. Sheppard answered yes.



Alderman Lopez stated it is no big thing but we wanted a breakdown on what was going to happen over there and with \$72,000 they are going to do the sidewalk over there and they will have approximately \$24,000 left. I think the question was could the Highway Department do the sidewalks over there?

Chairman O'Neil replied Alderman Smith said it doesn't need it. I happened to drive by there and it may not need new sidewalks.

Alderman Smith stated the only place I think we would need it is right where the construction took place by the field house. That is about the only section that really needs work on the sidewalk.

Chairman O'Neil asked, Ron, can you take a look at that and get back to us as soon as possible. The Board was looking to save some money on that project.

On motion of Alderman Shea, duly seconded by Alderman Lopez, it was voted to recommend that the following FY03 projects be expedited in FY02:

511402	Derryfield Park Rehabilitation Program (\$150,000.00)
511502	School Site Improvements (\$350,000.00)
714302	Bridge Rehabilitation Program (\$200,000.00 Bond, \$520,000.00 State)
714202	Annual ROW Reconstruction (\$250,000.00)
714402	Sidewalk Improvement Program (\$230,000.00)
310402	School Capital Improvement Program (\$3,640,000.00)
811402	City Motorized Equipment Replacement (\$600,000.00)

Deputy Clerk Johnson stated just so the Committee understands, that action basically is going to go out as a recommendation to the Board tomorrow night to delete those from the FY03 and to create new projects in FY02.

There being no further business, on motion of Alderman Smith, duly seconded by Alderman Shea, it was voted to adjourn.

A True Record. Attest.

Clerk of Committee